

Equipment Service Portal Registration is as Easy as 1-2-3!



Step 1:

Go to <https://thirsty.force.com> and click "Sign Up Now"

A screenshot of the myCoke registration page. At the top is the myCoke logo. Below it, text reads: 'NEW USER - Sign up for access to the myCoke Equipment Service Portal. The Portal is designed to enhance your equipment service experience.' There is a red 'Sign Up Now' button. Below that are input fields for 'Username' and 'Password', and a red 'Log in' button. At the bottom left, there is a link that says 'Forgot your password?'.

Step 2:

Enter Account/Outlet Details*

A screenshot of the 'Enter Account/Outlet Details' form. At the top, there are radio buttons for 'Single Outlet' (selected) and 'Multiple Outlets'. Below this is a yellow arrow pointing right with the text '1. Enter Outer Information'. The form contains three input fields: '* Account /Outlet Number' with the value '7779311', '* Postal Code' with the value '12345', and a red 'Confirm Address' button. Below the button, the address is displayed: 'TONI'S TACO STAND, 123 AMALFI COAST HIGHWAY, ISLE OF DREAMS, FL 12345-0517'.

Step 3:

Enter Contact Information

A screenshot of the 'Enter Contact Information' form. It contains several input fields: '* Email Address' with 'toni@tonistacostand.com', '* First Name' with 'Antoinette', '* Last Name' with 'Packer', and '* Phone Number' with '847 555 2680'. Below these is a 'LANGUAGE PREFERENCES' section with a dropdown menu set to 'English'. At the bottom, there are two checked checkboxes: 'I understand and agree to the Privacy Policy on the site.' and 'I agree to the Terms & Conditions.'.

* Note: Account / Outlet Number can be found on a prior service invoice or account statement (see example on next page).

Where to Find Customer Account/Outlet Numbers



A customer's Account / Outlet Number can be found on a prior service invoice or account statement (example below).



The Coca-Cola Company
PO Box 1578
Atlanta, GA 30301

Toni's Taco Stand
123 Amalfi Coast Highway
Isle of Dreams FL 12345-0517

SERVICE INVOICE

ACCOUNT NUMBER	INVOICE NUMBER
7779311	12345678
INVOICE DATE	AMOUNT DUE
05/14/2019	\$567.38
TERMS OF SALE	
PAYMENT DUE 06/03/2019	
REMIT ADDRESS	
Coca-Cola North America P. O. BOX 102703 ATLANTA, GA. 30368	

Your ACCOUNT NUMBER is 7779311 Please include account number on check or money order, made payable to Coca-Cola North America.

If Billing Address, Phone number, or Ownership has changed, please call Customer Service at 1-800-638-1985 Monday through Friday 8:30am – 6:00pm EST.